**学校假期值班登记表**

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| 填写人 |  | 工资号 |  |
| 填写单位 |  | 联系电话 |  |
| **领导值班记录** |
| 开始时间 | 结束时间 | 值班领导 | 值班领导电话 | 备注 |
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| **工作人员值班记录** |
| 校区 | 开始时间 | 结束时间 | 值班人员 | 值班地点 | 值班电话 |
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